

**Palm Beach County HIV CARE Council**  
**CARE Council Meeting**  
*Monday, May 21, 2018*

**Minutes**

**Members Present**

Mary Kannel  
Lilia Perez  
Kim Enright  
Mary Jane Reynolds  
Chris Dowden  
Chris McCoy  
Shirley Samples  
Cecil Smith  
Thomas McKissack  
Olga Sierra

**Members Present**

Glenn Krabec  
Rob Scott  
Quinton Dames  
**Members Absent**  
Kristen Harrington  
Mark White  
Sinteria Cooper  
Vicki Krusel  
**CARE Council Staff**  
Neeta Mahani  
Shirley White

**Grantee Staff**

Thomas Eaton  
Shoshana Ringer  
Jorge Batista  
Helene Hvizd  
Mary Woodard  
Anna Balla  
Shirley Lanier  
David Caruth  
Doris Davis

**Guests**

Dale Smith  
Susie Brinson  
Beatrice Manning  
Neka MacKay  
Lynn Albertelli  
Bryan Delapaz  
Tanya Lacey

Gail Stern  
Daniel Mazurorsky  
James Agbodzakey  
Brittney Roumou  
Traneisa Singh  
Maylene Soto  
Joana Arthelus

Matthew Tochtenhagen  
Quasia Cowan  
Lorenzo Lowe  
Rik Pavlescak  
Toai Nguyen  
Keisha Jackson  
Karen Harwood

\*Denotes an excused absence

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I. The CARE Council Meeting was called to order at 2:05p.m. by the Vice Chair, Glenn Krabec, at the Mayme Frederick Building. Roll was taken, **a quorum was present**. Guests were introduced.

II. A Moment of Reflection:

**Moment of Silence**

*A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.*

III. There were no excused absences.

IV. **Motion** by Mary Kannel, **second** by Chris Dowden to accept the May 21, 2018 CARE Council Meeting Agenda as presented. **Motion carried.**

- V. **Motion** by Shirley Samples, **second** by Chris Dowden to accept the March 26, 2018 CARE Council Meeting Minutes as presented. **Motion carried.**
- VI. **Comments by the Chair:** The Vice Chair stated, “We should all respect one another even if you disagree with what they say, but they have a right to say it. And, you have the responsibility to act responsible. We will be nominating officers today and we will do it as we usually do by nominating one office at a time. There have been nominations but there will also be the opportunity to nominate from the floor.”
- VII. **Public Comments:** There were no public comments.
- VIII. **Educational Moment:** James Agbodzakey gave an interesting presentation on HIV/AIDS collaborative governance and the role of an annual retreat in fostering health service: the Palm Beach County experience.
- IX. **Annual Election:**
- A. Open Nominations – Mary Kannel for Vice Chair and Olga Sierra for Secretary.
  - B. Introduction of Nominees – The nominees were announced and each gave a brief introduction of his or her self.
  - C. Completion & Collection of Election Ballots (Took place during entire meeting)  
**Chair – Chris Dowden**  
**Vice Chair – Kimberly Rommel-Enright**  
**Treasurer – Glenn Krabec**  
**Secretary – Thomas McKissack**
- X. **Standing Reports & Updates:**
- A. **Legislative/ACA Update:** There was no Legislative/ACA update.
  - B. **CPP Updates:** Quasia Cowan announce that there was a CPP meeting on Friday (5/18/18), they are working on updating the Redbook and planning an annual walk for World AIDS day. Richardo is the Patient Care & Prevention Planning Group advocate for area 9; he attended the annual meeting but didn’t have a lot to report back. The next CPP meeting is on July 20, 2018 at the FDOH on Clematis.
  - C. **Part B Report:** Mary Kannel stated that Psyche’s report is on the back table and that they are where they need to be in funding for Part B. Rob Scott reported briefly on PrEP and Test & Treat.
  - D. **HOPWA:** There was no HOPWA report.
  - E. **C.A.G.:** There was no C.A.G. report.
  - F. **Part A Report:** Mary Woodard reported that she is still waiting for a conference call from the Project Officer on the final notice of the grant award. We are working on the (CAP) Correction Action Plan; the team is working on a comprehensive report to be used when allocating the funding.

Mary introduced the new Health Planner – Shirley Lanier and the new Program Evaluator – Dr. David Caruth.

- G. Expenditure Report:** Thomas Eaton introduced Jorge Batiste the new Fiscal Specialist. They are hoping to interview next week for Frank’s position and hoping that person will be on board late June. Thomas provided the final RW GY Reimbursement report. He said all reimbursements have been received. Core was over 80% and we had almost \$80,000 remaining. He stated we are still waiting for the GY18 final award notice; usually it comes late May or early June. Our GY18 award letter to date is approximate \$4,000,000 and the last award letter should get us to approximately \$7,500,000, which is in line with what we have gotten in the last couple of years. We contact out 85% of that. The CARE Council and agencies should be commended for a good job this year.
- H. Membership:** Thomas McKissack stated there is nothing other than the motions.
- I. LPAP:** Chris Dowden stated there is nothing to report, the next meeting is in July.
- J. P & A:** Cecil Smith stated there was no meeting, nothing to report.

**XI. Unfinished Business and General Orders:** There was no unfinished business or general orders.

**XII. New Business**

**A. Vote: Approval of Committee Recommendations:**

1. **Motion carried** to approve the Membership Committee’s recommendation of Dale Smith for membership on the CARE Council in seat #22.
2. **Motion carried** to approve the Membership Committee’s recommendation of Alejandro Rodriguez for membership on the CARE Council in seat # 12.

**XIII. Other Business:**

A. CARE Council Recruitment Video – the video was reviewed.

**Motion** by Mary Kannel, **second** by Glenn Krabec to accept the video representing the PBC HIV CARE Council. **Motion carried.**

**XIV. Announcements:**

Glenn Krabec mentioned an article written by form Council member Chris LaCharite that was published in the Palm Beach Post. The article focus on long term survivors.

Long-term Survivor Awareness Day event on June 6 @ 6:00pm at Compass.

Game Night at Compass on June 5.

Glenn Krabec recognized all officers, members, and affiliates for the work they done this year.

Shirley Lanier announced that she would be conducting a series of focus groups throughout the county. These focus groups will be solution driven. Jay’s Ministries in Riviera Beach on June 12, AHF in Delray on June 14, and Belle Glade City Hall on June 19. There will be

Thomas McKissack gave appreciation to all that attended and participated/volunteered in the Mental Health Festival.

FoundCare is having a celebration for National HIV Long-term Survivors Day at their Belle Glade and Palm Spring offices on June 6 and then on June 7 at the Boynton Beach office.

Shirley Samples thanked FoundCare for all that they do.

- XV. Adjournment:** With no further business, the CARE Council Meeting adjourned at 3:10p.m. at the Mayme Frederick Building, 1440 Martin Luther King Jr. Blvd., Riviera Beach, FL.

Approved as amended 06/25/2018sw.